

Williams Lake Curling Club

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Williams Lake Curling Club **COVID-19 Safety Plan**

This safety plan must operate within the current provincial health restrictions to limit the transmission of COVID-19 in our community. This plan must provide clear polices to ensure:

- No one with symptoms comes to work, volunteer, or curl, and staff can be off sick or work from home and self isolate for a minimum of 10 days;
- Staff (paid or volunteer) have fewer workplace contacts (shorter times, fewer people) through staggered shifts, smaller teams, occupancy limits, virtual meetings, continuing working from home, and;
- Increased frequency of cleaning 'high touch' areas of the facility and equipment, availability of hand sanitizer, and encouraging good hygiene and proper sneezing/coughing 'etiquette'.

Step 1: Risk Assessment

- Risk Registry created; Response strategy; Monitoring actions
- Membership being polled/surveyed on their desire to have a curling season 2020/21, determining demographics of the membership, etc.
- All safety aspects to address COVID-19 will be made available to the membership.
- High occupancy areas will be identified, and social distance measures will be put in place and marked.
- Identify where the members, volunteers and staff work in close proximity.
- Identify equipment that is shared by the members, volunteers, and staff.
- Identify 'high touch areas'.
- Waivers signed when registering and for spares/guests upon entry to the building.

Step 2: Protocols to reduce the risks

- Will utilize “Return to Curling” from CurlBC as the guide to implementing the correct and relevant operating procedures to reduce the risk of COVID-19.
- The hierarchy of controls are as follows from most to least effective
 - Physical Distancing (2meters)
 - Engineered Controls (barriers (e.g. plexiglass))
 - Administrative Controls (rules and guidelines, e.g. occupancy limits in shared spaces)
 - PPE (people have the appropriate equipment when they have to work in close proximity to minimize the opportunity of the spread of COVID-19).
- The club will focus on the protocols that offer the highest level of protection.
- We have established and posted the occupancy limits for the club. This will include the common area at the entrance of the club, locker rooms, lounge, and the ice surface.
- Will implement measures to keep club members, volunteers, and staff 2m apart. Where we cannot do the above, the 2 to 4th level controls will be instituted.
- Barriers will be placed (potentially the managers office, the bar and lounge) where they are required.
- Dependant on which phase CurlBC is in (currently we are in Phase 3). Phase 3 centers on modified play with on ice distance markers for 3 to 4-person league play. CurlBC – “Return to Curling” will dictate the types and level of rules and guidelines that will be in place and how the members are to conduct themselves.
- Once in these rules and guidelines are in place, the Board will clearly communicate those to the members.
- Protocols on increased hygiene will be posted through out the building in high risk areas (common area, locker room, lounge, washrooms, and ice surface) and on high touch surfaces (doorknobs, handles, rocks, brooms, rocks, bar, etc.)
- Will work with the janitorial service to identify any increased need for cleaning and the necessary cleaning supplies and tools to address COVID-19.

Step 3: Develop policies

- Illness policy is completed as a separate document.

- Outbreak policy is completed as a separate document.
- Those that have had symptoms of COVID-19 in the last 14 days, or as directed by Public Health, (fever, chills, new or worsening cough, shortness of breath, sore throat and new muscle aches or headache) – **STAY HOME**.
- As directed by Public Health, anyone who has arrived from outside Canada or who has had contact with a confirmed COVID-19 case must self isolate for 14 days and monitor symptoms prior to entering the club.
- Self Assessment tool and contact tracing requirements set up by the club on a league play basis (e.g. Men's night sign in after going through self assessment prior to play).
- Visitors – This will depend upon what Phase we are in. All visitors must abide by the rules/policies as set out by the Williams Lake Curling Club.

Step 4: Develop communication plans and training

- We have a plan in place to educate and inform the members of the policies we have in place to ensure we are COVID-19 compliant. The COVID Safety Plan and any policies created to date will be available online.
- All signage will be posted in the appropriate places within and outside the building. This will include signs identifying occupancy limits, handwashing, members self assessment, return to curl and on ice play guidelines, etc.
- The Curling Club Board will ensure monitoring of protocols and policies is happening within the building.

Step 5: Monitoring the Curling Club & updating plans as necessary

- We have a plan in place (COVID-19 Risk Registry) to assess and monitor risks.
- When resolving COVID-19 safety issues we will involve the Board.

Step 6: Assess and address risks from resuming operations

- We have an educational plan for the members as we resume operations that will cover off how space will be managed; flow within the building; self assessment and contact tracing, increased hygiene requirements, etc.